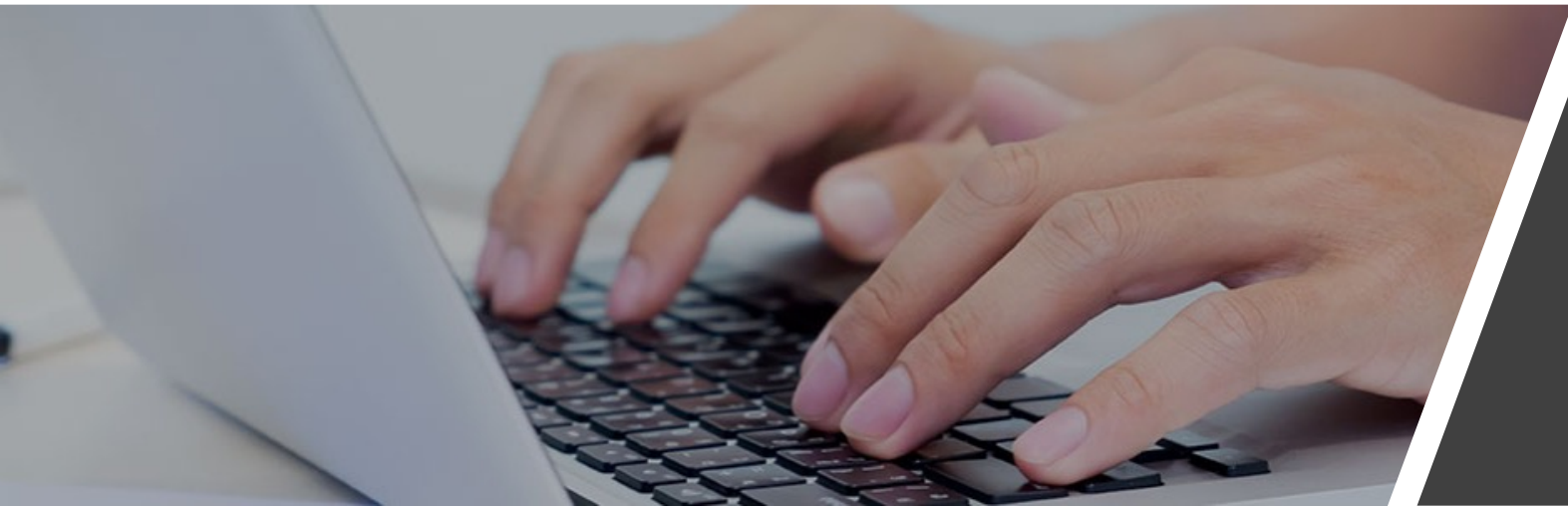
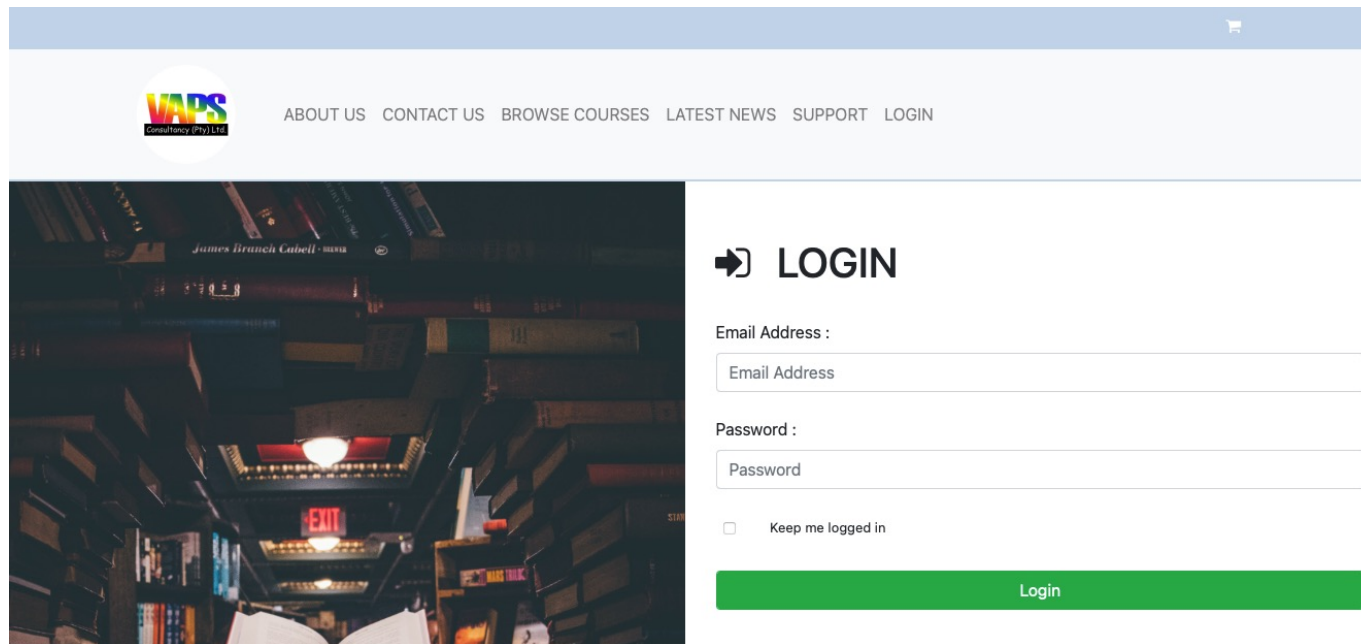




# STUDENT MANUAL



# STUDENT LOGIN



The screenshot shows the student login interface on the VAPS website. At the top, there is a navigation bar with the VAPS logo and links for 'ABOUT US', 'CONTACT US', 'BROWSE COURSES', 'LATEST NEWS', 'SUPPORT', and 'LOGIN'. Below the navigation bar is a large image of a library interior with bookshelves and a red 'EXIT' sign. To the right of the image is the login form, which includes a 'LOGIN' heading with a right-pointing arrow icon, an 'Email Address' input field, a 'Password' input field, a 'Keep me logged in' checkbox, and a green 'Login' button.

A student needs to login with his/her email and password or alternatively login with an ID number.

# STUDENT DASHBOARD



Welcome Mr. Liaan Roodt

Select a course 65h

ENROLLED COURSES 15

ENROLLED MODULES 14

TASKS & ASSIGNMENTS 9

Help

Once logged in, students will be given access to the student dashboard where they are able to view important information such as the course enrolled for, tasks and assignments, Activity Feed, marks and results and Qualifications and Achievements.

If a student has completed modules and has been active through the course, then the students activity feed will be populated with the students activities throughout the course and modules.

Activity Feed Available Tasks

You have 9 available tasks

Start Bribery and corruption

# SELECT A COURSE



Welcome Mr. Liaan Roodt

Select a course 65h

In Progress

In Progress

ENROLLED COURSES 15

ENROLLED MODULES 14

TASKS & ASSIGNMENTS 9

Help

The student can select the course from the list of courses assigned to him/her and begin the course from the next step.

# MODULE INFORMATION



## Bribery and Corruption

Sections Results

CLICK BELOW TO START A MODULE SECTION:

 **Bribery and Corruption**

Section Progress:

0% Complete

 Module Information

0m

- Define bribery and corruption
- Identify the four grey areas of corruption that you need to deal carefully
- List the consequences of not complying with anti-bribery policies and laws
- List the three ways of reporting a violation



SECTIONS

1



DURATION

Start Date:

Thursday, 15 July 2021

End Date:

Friday, 15 July 2022

STATUS & RESULTS

Start  
TBC



PERFORMANCE SUMMARY

FACILITATOR

-

ASSESSOR

-

MODERATOR

The course information will be displayed as well as the modules for the course, the student progress, the duration, facilitator and the students course status.

# START SECTION




Start Section

Mr. Liaan Roodt

## Bribery and Corruption

Instructions Content Resources Other Discussions

daaa08cc-b54b-4133-85b0-a41a5063bc54.pdf

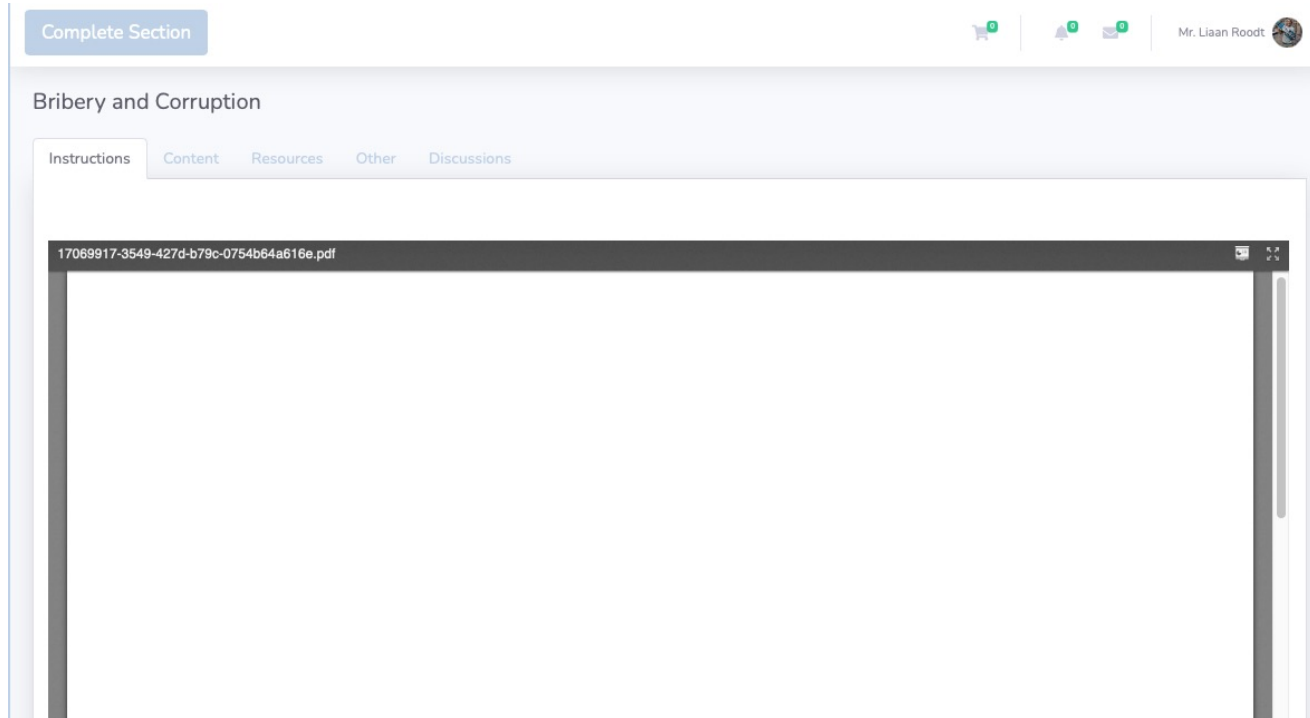


Bribery and Corruption

Once a student selects a section from the previous step, he/she will be redirected to the section pdf on the system. The student will need to click on the start section button to commence. Additional resources, assessments, assignments, self-tests and discussions will be options to view as the student.

If the student requires a full screen of the the module pdf the he/she can click on the icon indicated to view a full screen version.

# COMPLETE SECTION



The student will need to click on the complete section button once he/she is completed and this section will be ticked and listed as completed on the section list on the course information page.

# SECTION ASSESSMENT



**Bribery and Corruption**

- Define bribery and corruption
- Identify the four grey areas of corruption that you need to deal carefully
- List the consequences of not complying with anti-bribery policies and laws
- List the three ways of reporting a violation

**INFORMATION**

Duration:	Marks:	Examinator:
<b>15 min Read Time, 105 min Exam Time</b>	<b>20 Marks</b>	<b>Ashton Dookhilal</b>
Date:	Pass Rate:	Facilitator:
<b>15 JUL 2021</b>	<b>60 Percent</b>	-
Location:		Candidate:
<b>Online</b>		<b>Liaan Roodt</b>

**INSTRUCTIONS**

After completion of the workshop the learner must complete an electronic assessment on the learning management system. • Form of assessment: Multiple Choice Questions • Number of questions: 20 questions • Duration: 1 hour • Competency mark: 60% (12 correct answers) Upon obtaining a competency mark of 60% the learner will receive a certificate of completion. The learner will be afforded an opportunity to re-do the workshop should a competency mark not be attained.

**START EXAM**

Once a student selects a section from the previous step, he/she will be redirected to the module pdf on the system. The student will need to click on the start section button to commence. Additional Resources, Assessments, Assignments, Self-Tests and Discussions will be options to view as the student.



# SECTION ASSESSMENT



How many anti-bribery, anti-corruption and anti-competitive collusive laws, regulations, and/or policies are there in South Africa that make up "SA anti-bribery law"? (1)

- (a) 8
- (b) 9
- (c) 10
- (d) 11


Submit

# ADDITIONAL RESOURCES



Bribery and Corruption

Instructions Content Resources Other Discussions



Description:

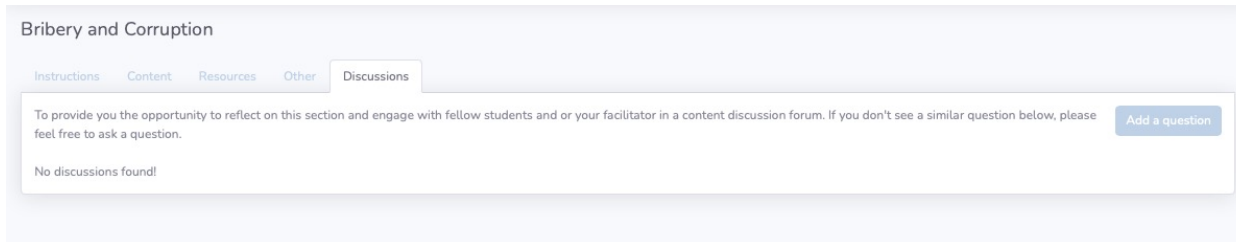
[Download Content](#)

Bribery and Corruption

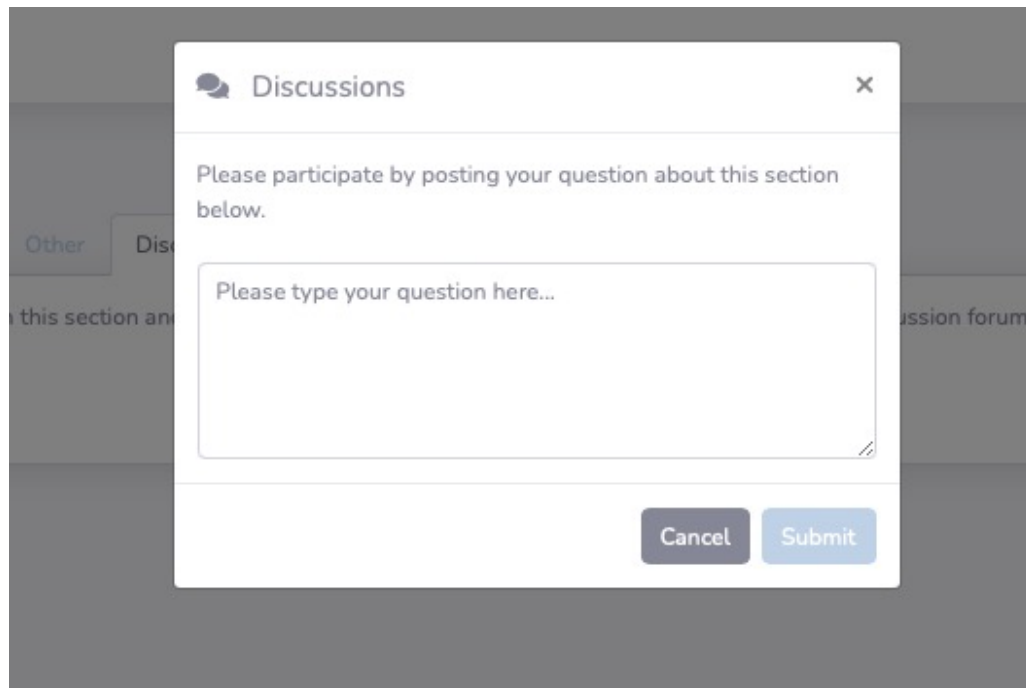
► Psychology related to wrong doing

Additional resources will be displayed on the page for the section itself. The student also has an option to download the pdf version of the section and view an introductory video for the module.

# DISCUSSIONS



Students can start discussions on the modules themselves so that they can be assisted in areas required. The facilitator will receive the notification and will need to reply.



A pop up box will appear where the student can type in a message and submit.

# START ASSESSMENT



Financial Planning Institute of South Africa | Bribery and Corruption

Question: 1 / 5 Time Remaining: 01:59

Bribery and corruption

Clouds are found in the ( 1 )

- garden
- ground
- land
- park
- sand
- sky
- water

1 2 3 4 5

The student will be directed to the question of the assessment.

The question and answer space is available. Once answered. The student can click on submit to go to the next question.

There is a timer at the top right corner to inform the student on the time left.

The numbers at the bottom resemble the questions and this notifies the user on the questions completed or left to do. The numbers will change to green once completed.

# COMPLETED COURSE




Mr. Liaan Roodt

## Bribery and Corruption OVERVIEW

Course Certification Completed: Congratulations!  
You can now **download your certificate**

Select a module 6m



Completed

ENROLLED MODULES  
1

STATUS & RESULTS  
**Completed**  
100

PERFORMANCE SUMMARY

FACILITATOR  
Mr. Ashton Dooks

ASSESSOR  
-

MODERATOR  
-

Once the assessment is completed, the student can view his/her results on the next screen or alternately view it on the course overview page. If the user has completed and passes a certificate will be available for download.

# FINISH EXAM



Financial Planning Institute of South Africa | Bribery and Corruption

Question: 1 / 5 Time Remaining: 01:59

Bribery and corruption

Clouds are found in the ( 1 )

- garden
- ground
- land
- park
- sand
- sky
- water

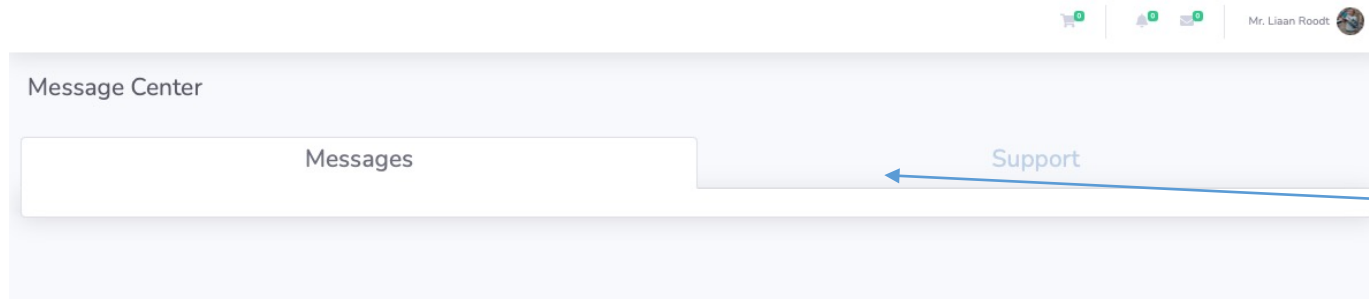
[Submit](#)

1 2 3 4 5

The students can go back to the questions and answer them again or they can click on finish exam to submit the answer and complete the exam.

The exam will then be submitted for marking and the marks will be listed on the students Mark & results page/tab. The student will be required to complete any other outstanding tasks assigned to him/her in the same fashion as the exam.

# MESSAGE CENTER



Important messages will be listed under the messages page which can be located on the side menu.